



OPERATIONAL PROTOCOL



PROYTEC GROUP
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PROYTEC

GROUP OF COMPANIES



Company Quality Certification

Panama-Peru-USA-Venezuela

Customers

PROYTEC GROUP, through its affiliated companies, offers financial services, financial engineering projects, structured finance programs, and additional services including internationalization, business relocation, and the purchase and sale of assets across various countries worldwide.

These solutions are designed to support the growth, development, and realization of initiatives through investments, financing, and capital raising in international financial markets, utilizing different technical structures tailored to the specific needs of each project.

PROYTEC GROUP, also works for Public, Private and Social Bodies, Institutions and Organizations.

Financial Institutions

The Financial Institutions to which the Companies of the PROYTEC GROUP turn — either directly or through qualified Partners and/or Advisors — are Public and Private Financial Organizations, including: the EIB (European Investment Bank), the Inter-American Development Bank, the EBRD (European Bank for Reconstruction and Development), the AfDB (African Development Bank), the World Bank, the IFF (a World Bank body that grants loans), UNIDO (United Nations Industrial Development Organization, a UN agency), the Ministries of Foreign Affairs of certain countries (which provide aid and financing to states with which they maintain cooperation agreements), Merchant Banks, Investment Funds, Pension Funds, Savings Funds, International Foundations, Corporations, Business Angels, and Family Offices (which provide loans to companies in development or restructuring phases).



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Investment, Financing, Financial Engineering, Structured Finance:

The PROYTEC GROUP is able to provide all the necessary services, including the definition of required investments and alignment with the expected outcomes of each project. Its affiliated Companies can invest directly, participate in investment or financing operations, and support clients in accessing the International Capital Market, promoting innovative financial activities aimed at securing the resources needed for the successful realization of their projects.

INVESTMENT

The companies of the PROYTEC GROUP may intervene directly, indirectly, or in partnership with other firms, including through Venture Capital or Private Equity instruments.

FINANCING

The PROYTEC GROUP can directly finance projects within the scope of financial engineering initiatives proposed and supported by its affiliated Companies, or it can guide the client in accessing the International Capital Market.

FINANCIAL ENGINEERING

The PROYTEC GROUP is capable of assessing opportunities, verifying feasibility, and promoting financial engineering programs for clients in need.

STRUCTURED FINANCE

The PROYTEC GROUP can structure financial programs to leverage the assets (even limited assets) of clients in order to raise the financial resources needed to develop their projects.



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Other Financial Services

- 1. PAYMASTER SERVICE**
- 2. ESCROW ACCOUNT MANAGER**
- 3. INTERNATIONAL TRANSACTIONS**

Complementary & Other Services:

- 1. STRATEGIC and OPERATIONAL CONSULTING**
2. Econometrics
3. Business Jurisprudence

- 4. BUSINESS DEVELOPMENT**
5. Project Management
6. Project Development

- 7. INTERNATIONALIZATION and DELOCALIZATION**
8. Foreign Residence and Second Citizenship

- 9. FORMATION of COMPANIES, FOUNDATIONS and HOLDING**
10. Buying and Selling of Companies
11. Trusts and Foundations for Asset Protection
12. International Bank Account Opening

- 13. INTERNATIONAL AFFAIRS**
14. International Representations

- 15. COMMODITIES**

- 16. IMPORT - EXPORT**



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Procedure - The Steps

The Companies of the PROYTEC GROUP operate under a structured, consolidated, and continuously updated protocol aligned with technological advancements.

This protocol is designed to ensure confidentiality, security, and transparency at every operational stage, providing clients with reliable solutions that meet due diligence and compliance requirements, in accordance with international regulations and global standards.

1. The applicant must submit a request on official letterhead specifying the requested service.
2. The applicant must complete the CIS/KYC online.
3. All written correspondence and the CIS/KYC must be in English.
4. After a preliminary review of the request and CIS/KYC, the client will be contacted by the appropriate PROYTEC GROUP company to define the terms, procedures, and timeline of the engagement.
5. If necessary, a call will be scheduled with the client.
6. Verbal communications may be conducted in English, Spanish, or Italian.
7. If the requested service is financial, the client must complete the APPLICATION online.
8. The APPLICATION must be completed in English.
9. Requests related to other services (Complementary & Other Services) must be handled by the relevant department heads of the PROYTEC GROUP.
10. Additional documents may be requested.
11. If deemed necessary for the Due Diligence, the Client may be required to complete two forms (Due Diligence RFI 1/2 and Due Diligence RFI 2/2), providing accurate and detailed responses to all questions.
12. The answers to the questions on both forms must be in English.
13. Due Diligence.
14. Administrative costs related to the Due Diligence may be invoiced to the Client
15. If the Due Diligence is positive, based on the requested service, the client will receive the relevant Contract.
16. The Contract must be completed in English with all missing information and signed by hand on each page (pasted graphic signatures will not be accepted).
17. Once the Contract has been signed, PROYTEC GROUP may delegate the request to the appropriate Group Company or Partner Company who will then handle the client's case and will inform the Applicant.
18. It is important to highlight that the relationship with the customer must be constant.